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| **SOP Title: Procedures to be followed URA (Customs) inspection point at the Entebbe International Airport**  |
| **Date:** 14th June 2020 |
| **Developed by:** IPC Sub-committee  |
| **Approved by**: Chair of Case Management Pillar  |
| **SCOPE:** This SOP provides step by step guidance for the procedure to be followed at the customs check point at the airport.  |
| **Purpose:** To provide guidance for travellers and immigration staff at the airport to reduce chance of transmission of COVID 19 during the process of clearance at the customs desk at Entebbe International Airport  |

Procedure:

**Travellers:**

1. Maintain 2 metre distance throughout cue to Immigration desk
2. Upon arrival at the customs screening area, traveller will place baggage on convey belt at the screening point
3. Perform hand hygiene with sanitiser as per SOP for hand hygiene with ABHR
4. After luggage has been screened perform hand hygiene
5. Collect luggage and proceed to bus pickup point

**Customs staff**

The following activities will be done by the customs staff.

1. Don appropriate PPE (medical mask, face shield, uniform) prior to stationing at customs desk

When at station;

1. Perform hand hygiene with ABHR
2. Conduct routine function as per customs search SOPs

In the event of conducting search;

1. Request traveller to place luggage on designated table
2. Request traveller to open luggage
3. Don examination gloves
4. Conduct search of luggage
5. Upon completion, perform hand hygiene with ABHR
6. Request traveller to close luggage and proceed to bus pickup point

At end of shift;

1. Perform hand hygiene with ABHR
2. Place face shield in collection bin for disinfection
3. Perform hand hygiene with soap and water